

CLOUNAGH JUNIOR HIGH SCHOOL

Brownstown Road

Portadown

Craigavon

BT62 3QA

Telephone: 028 3833 2717

Email: info@clounagh.portadown.ni.sch.uk

Website: www.clounagh.com

Principal: Mr P Elliott MA (Oxon) FRCO PGCE PQH (NI)

Chairman of the Board of Governors: Dr D Blevins

Controlled Secondary – Junior High

Age: 11-14

Admissions Number: 220

Enrolment Number: 660

OPEN NIGHT FOR PRIMARY 6 & 7 PUPILS:

Thursday 11 January 2024 from 7.00 pm – 9.00 pm

The Principal will address parents/guardians at 7.00 pm and 8.00 pm in the Assembly Hall

Respective functions of the Board of Governors and Principal in relation to Admissions to the school

The Board of Governors has decided that the following criteria will cover all admissions to the school in 2024/25 and in so doing delegates authority to select those pupils who meet the conditions below to the Principal or his nominee. If the Principal considers that any admission(s) is/are in question, he will refer the case(s) to the Admissions Committee of the Board of Governors.

ADMISSIONS

The lodging of an application is interpreted by the Board of Governors as an indication that the parents and the child concerned accept the ethos, aims, policies and regulations of the school including any code of conduct or discipline policy of the school. Information in relation to these may be obtained from the school.

During the admissions procedure when applying the criteria punctual applications will be considered before late applications. The application procedure opens on 30 January 2024 at 12 noon (GMT) and an application submitted by the closing date of 22 February 2024 at 12 noon (GMT) will be treated as a punctual application. An application received after 12 noon (GMT) on 22 February 2024 and up to 4pm on 4 March 2024 will be treated as a late application.

ADMISSIONS CRITERIA AT YEAR 8

In applying the criteria, preference will be given to those children resident in Northern Ireland.

If the school's enrolment and admission numbers have not been reached, the school will enrol all the children whose parents wish them to attend. However, if the applications for entry to First Form (Year 8) exceed the admissions number or would cause the school to exceed the total enrolment number, pupils will be admitted according to the following criteria, applied in the order indicated below.

1. Children transferring from the following contributory primary schools:

Birches	Ballyoran	Derryhale	Edenderry (Portadown)
Hardy Memorial	Hart Memorial	Millington	Mullavilly
Orchard County	Richmount	Seagoe	The Cope

2. Children who at the date of application have a child of the family* currently enrolled at the school.

3. Children for whom the school is the nearest controlled post-primary school to their normal place of residence.

4. Children who at the date of their application are the eldest child of the family* to be eligible to apply for admission to the school.

* Child of the family covers:

- a child born to a married couple or to a couple in a civil partnership;
- a child born to a co-habiting couple;

- a child born to a single parent;
- a child of either/any of those people by a previous marriage, civil partnership or relationship;
- a child living with a couple who has been treated as a “child of the family” whether there is a marriage or a civil partnership or not;
- a child living with an individual, who has been treated as a “child of the family”;
- an adopted or fostered child;
- a situation where, for example, an orphaned cousin is being brought up with a family or individual.

Twins and other multiple birth applicants will be regarded as joint eldest.

Eldest ‘child of the family’ eligible to transfer includes cases where the eldest child has completed his/her post-primary education, the eldest child of a reconstituted family, the eldest child of the family was statemented or attended a special school or where a family has relocated to Northern Ireland.

Proof of eldest child should be uploaded with the Transfer Application – a letter on headed note paper, stating that the child is the eldest eligible child and that the family is known to the verifier, from one of the following who is not a family member of the applicant: a Primary School Principal, a medical practitioner, a solicitor, an elected public representative, a member of the clergy or a police officer.

5. Children will be selected for admission based on initial letter(s) of surname (as entered on Birth Certificate) in the order set out below:

E, G, Q, O, I, U, L, T, Y, N, R, M, D, Mac, S, Mc, Z, A, J, V, B, X, C, K, P, W, F, H

This order was determined by random selection.

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

6. Random Selection, capable of leaving a clear audit trail (e.g. computerised random selection).

The above Criteria will also be used for applications received during the course of Year 8.

NOTES

When considering which children should be selected for admission, the Board of Governors will only consider information which is detailed on or uploaded with the online Transfer Application. Parents should therefore ensure that all information pertaining to their child and relevant to the school’s admissions criteria is stated on the transfer application or attached to it. Examples of such information include whether the child attends a contributory primary school.

Inaccurate or misleading information provided on or attached to a Transfer Application may prejudice an offer of a place and may lead to the withdrawal of a place awarded to an applicant who has gained an unfair advantage.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any Transfer Application. The provision of false or incorrect information or the failure to provide information within the deadlines set by post-primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant’s Transfer Application.

APPLICATIONS AND ADMISSIONS TO YEAR 8

Year	Admissions No.	Total Applications All Preferences	Total Admissions
------	----------------	---------------------------------------	------------------

2021/22	220	222	222
2022/23	220	236	230
2023/24	220	233	233

ADMISSIONS CRITERIA FOR YEARS 9 & 10

During Years 9 and 10 the following criteria will be applied in selecting pupils for admission:

- (a) The school's enrolment number is not exceeded.
- (b) The admission of the pupil would not prejudice the efficient use of resources in the school.
- (c) Children who, at the time of their application, have a member of the family currently enrolled at the school. (Member of the family covers half-brothers and sisters, together with children who are adopted or looked after).
- (d) Proximity to the school, with those living closest to the school being given priority (distance to be given by public road).