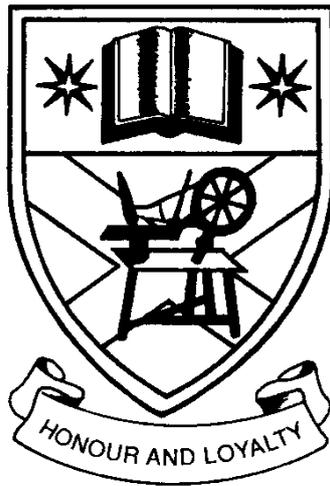


CLOUNAGH JUNIOR HIGH
SCHOOL



INFORMATION FOR PARENTS
AND PUPILS

SEPTEMBER 2018

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May 2018

Dear Parent

I hope that the enclosed information will answer some of your queries regarding the transfer of your child to Clounagh in September.

If there is anything else worrying you about the process please come and talk to us before the end of this term. You do not need to make an appointment, in Clounagh young people come first, therefore appointments are unnecessary. The Year 8 Year Heads, Mr C Slaine and Mrs C McGurk, the Vice Principal, Mrs K Patterson and myself will be available on Induction Day, Thursday 30 August between 10.00 am - 12.00 noon to meet with parents to deal with outstanding concerns.

I assure you that we are a caring school and it is in that context that we seek to create an environment where pupils of all abilities receive a quality education, second to none.

Included in this booklet is a document entitled 'A Home School Agreement'. It lists not only what we expect from pupils and parents, but also what you can expect from us. We are all working in partnership to provide the best education for your child, it is with this in mind that we hope you will give the agreement your full support. If you feel that you are unable to agree to any of the conditions please let me know.

Yours faithfully

W R Hill
Principal

May 2018

Dear Pupil

First of all can I say how pleased we are that you will be coming to Clounagh in September.

I want to assure you that, although Clounagh is bigger than the primary school you now attend, there is nothing to worry about and the staff here will do everything in their power to make sure that your next three years will not only be the 'happiest days of your life' but also the most beneficial in terms of your education.

You may well have lots of questions such as, 'What do I wear?', and 'When do I start?'. Don't worry! The following pages will give you all the information you need to know about daily routines, uniform etc. This year we have made some changes to our Induction Programme for new Pupils. A brief summary is given below but you can find more detailed information in this booklet. Our aim, as always is to make the move from primary to post primary school as easy as possible.

THURSDAY 30 AUGUST - INDUCTION DAY 1 (10.00 am - 12.00 noon only)

- Parents/Carers/and Pupils

FRIDAY 31 AUGUST - INDUCTION DAY 2 (8.30 am - 12.00 noon only)

- Pupils only
- No school buses

MONDAY 3RD SEPTEMBER - INDUCTION DAY 3 (8.20 AM - 2.45 PM)

- Year 8 Pupils only
- School buses as normal

If you travel by bus your Parents/Guardian will receive a leaflet about this on Induction Day. You can also get some advice about buses from a second or third year pupil who uses such transport.

We look forward to meeting you in September, but in the meantime have a lovely summer holiday.

Yours faithfully

W R Hill
Principal

CLOUNAGH JUNIOR HIGH SCHOOL

WHAT TO WEAR - YEAR 8 INTAKE

2018 - 2019

GIRLS UNIFORM:

All girls must be in full uniform at all times. This is what you will be wearing.

- Blue blazer with badge
- Blue pinafore dress
- White blouse, clip on school tie, white knee socks

OPTIONAL:

Air force blue cardigan

OFFICIAL STOCKISTS:

Ivan Jameson
Robert Davison

SHOES:

Plain black shoes. Maximum heel height 1.5 inches (leather uppers are very important in technology for pupil safety). Boots, trainers or shoes with steel protectors or heavy nails should not be worn.

APPEARANCE/JEWELLERY

Appearance must be neat and tidy at all times. Make up and nail polish are not permitted and hairstyles must be 'modest' and in keeping with the school uniform. We do not endorse the use of hair colourants. Hairstyles should appear 'natural' in colour. In the interest of pupil safety, NO rings, necklaces or bracelets may be worn. A watch and one pair of stud ear-rings in lobes is allowed. We encourage all pupils to maintain a high standard of appearance and to take pride in the school uniform.

GIRLS PE CLOTHING AND EQUIPMENT:

- Clounagh PE polo shirt - royal blue and amber with school logo
- Clounagh PE shorts - royal blue and amber
- Clounagh socks - Kukri royal blue with amber sector
- Running shoes (not leisure shoes ie, Converse, Vans or similar)

SCHOOL TEAMS

- Clounagh PE polo shirt
- Clounagh skort
- Clounagh socks

OPTIONAL CLOTHING FOR OUTDOOR ACTIVITIES

- Clounagh smock top
- Clounagh hooded top
- Navy Kukri stadium pants

NO OTHER TRACK BOTTOMS TO BE WORN!

SAFETY EQUIPMENT

- Shin guards **MUST** be worn for playing competitive hockey
- Mouth guards are recommended for hockey

IMPORTANT

ANY CHILD WHO USES AN ASTHMATIC INHALER MUST BRING IT WITH THEM TO ALL PE ACTIVITIES. IT IS THE RESPONSIBILITY OF THE PUPIL TO CARRY SUCH AN INHALER WITH THEM AT ALL TIMES

BOYS UNIFORM:

All boys must be in full uniform at all times. This is what you will be wearing:

- Blue blazer and badge
- Black trousers, blue shirt
- School tie and dark grey socks

OPTIONAL:

Air force blue sweater

OFFICIAL STOCKISTS:

Ivan Jameson
Robert Davison
Tom Morrow

SHOES:

Plain black shoes (leather uppers are very important in Technology for pupil safety). Boots, trainers or shoes with steel protectors or heavy nails should NOT be worn.

APPEARANCE/JEWELLERY:

Appearance must be neat and tidy at all times. Hair styles must be modest and in keeping with the school uniform. We do not endorse the use of hair colourants. Hairstyles should appear 'natural' in colour. In the interest of pupil safety NO jewellery other than a watch may be worn to school. We encourage all pupils to maintain a high standard of appearance and to take pride in the school uniform.

BOYS' PE CLOTHING AND EQUIPMENT:

GYM:

- Clounagh PE t-shirt
- Clounagh PE shorts
- Clounagh blue socks
- Running shoes (not leisure shoes such as Converse, Vans or similar)

OUTDOOR AND SCHOOL TEAMS:

- Jersey - amber and blue hoops
- Shorts - Clounagh PE shorts
- Socks - Clounagh royal blue socks and amber sector

OPTIONAL CLOTHING FOR OUTDOOR ACTIVITIES:

- Clounagh smock top
- Clounagh hooded top
- Navy Kukri stadium pant

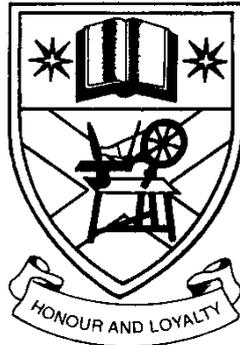
NO OTHER TRACK BOTTOMS TO BE WORN

SAFETY EQUIPMENT

- Shin guards must be worn for playing competitive hockey/soccer (recommended for curriculum hockey/soccer)
- Mouth guards are recommended for hockey and rugby
- Boots are required for soccer and rugby

ANY CHILD WHO USES AN ASTHMATIC INHALER MUST BRING IT WITH THEM TO ALL PE ACTIVITIES. IT IS THE RESPONSIBILITY OF THE PUPIL TO CARRY SUCH AN INHALER WITH THEM AT ALL TIMES.

CLOUNAGH JUNIOR HIGH SCHOOL



MISSION STATEMENT

We will provide our pupils with:-

- A balanced curriculum which is always appropriate, relevant and responsive to every pupil's needs
- An inclusive culture which promotes the personal, social and moral development of all pupils
- A safe, secure and stimulating environment which is conducive to learning
- An ethos of support, challenge and encouragement providing opportunities for all pupils to succeed
- An active and supportive partnership with the local community
- Effective and stimulating teaching supported by a wide range of learning resources
- Opportunities for participation in activities for enrichment of the whole person.

CODE OF CONDUCT

AT ALL TIMES PUPILS MUST:

Conduct themselves in a manner that does not infringe upon the RIGHTS of other pupils and members of staff. These include:

- the right to be taught
- the right to teach
- the right to work
- the right to learn
- the right to be heard
- the right to be free from fear
- the right to be respected
- the right to work in a pleasant, clean and secure environment

All pupils are encouraged to treat everyone they meet in a mannerly, respectful and courteous fashion.

SCHOOL RULES:

- 1) Pupils must adhere to the full dress code at all times - in or out of school!
- 2) All accidents and injuries, no matter how trivial, must be reported immediately to the nearest member of staff or to the school office.
- 3) Pupils must not engage in any activity or behaviour in school or on the way home (buses included), that might result in injury to themselves or others, or one that may bring the school into disrepute.
- 4) The possession or use of substances or articles illegal or otherwise, that are dangerous or injurious to health, is forbidden.
- 5) Pupils must only use the footpaths and designated crossing areas when entering or exiting the school. Pupils being transported in private cars should be left at the front of the school beside the designated footpaths.

In the interests of Health and Safety parents should not enter the school grounds when leaving or collecting pupils, unless they have a prior arrangement with the School.

- 6) Cycling is prohibited within the school grounds.
- 7) During break and lunch times, pupils must remain in the playground. All other areas are out of bounds at these times. Alternative arrangements will be made during inclement weather.
- 8) No one is allowed out of school at lunchtime unless going to their own home for lunch for which written confirmation from parents has been received.
- 9) Pupils must walk from class to class in twos. Running is forbidden in the corridors and playground. At the end of break and lunch times, pupils are to enter the building in an orderly fashion and make their way directly to class.
- 10) Pupils must respect the school environment and the property of others. Damage, through malicious or irresponsible behaviour will have to be

repaired or renewed by those responsible. In the interest of health and hygiene chewing gum and fizzy drinks are banned from the school premises and grounds. Water is available from dedicated fountains.

Pupils should not bring food or sweets to school which may contain nuts.

- 11) Pupils should not arrive at school before 8.10 am on any school day and all pupils must leave the school premises and grounds promptly at 2.45 pm, except for participants in organised games and activities supervised by a member of staff.
- 12) Pupils should not leave valuables in coat pockets in the cloakroom area. Large sums of money or valuable items should not be brought to school.
- 13) The use of mobile phones in school or during after school activities is prohibited. Portable electronic devices eg; MP3s, iPods etc are strictly forbidden on school premises.
- 14) Pupils who need to phone a parent should do so via the school office. Any parent who wishes to contact a pupil should do so via the same means.

BUS SCHEDULE

2018 - 2019

BUS SCHEDULE FOR ANNAGHMORE ROUTE

(Yellow Board Bus)

7.35 am	Teaguy Road
7.40 am	Annaghmore Station (Molly Stones)
7.45 am	Annaghmore Housing Estate (Moss Road)
7.47 am	Vallely's Pub
7.50 am	Kesquin Bridge
7.55 am	Tullyroan Bridge
7.57 am	Derryscollop Orange Hall
8.00 am	Summerisland Orange Hall
8.03 am	Ardress Crossroads
8.05 am	Redmonds Corner
8.10 am	Richmount Primary School
8.15 am	Clounagh Junior High School

BUS SCHEDULE FOR LOUGHGALL ROUTE

(Yellow Board Bus)

7.50 am	Loughgall Post Office
7.55 am	Red Lion Crossroads
7.57 am	Dan Winter's Cottage
8.05 am	Scotch Street
8.15 am	Clounagh Junior High School

The Taxibus service for Milltown/Ahorey
has been replaced by board bus from
Richhill.

BUS SCHEDULE FOR BIRCHES ROUTE

Route 1:

7.30 am	Tartaraghan Road
7.40 am	Cloncarrish Road
7.45 am	Derrylileagh Road
7.50 am	Derryvinney Road
7.55 am	Clonmakate Road
8.00 am	Birches Roundabout
8.07 am	Clounagh Junior High School

Route 2:

7.30 am	Drumgoose Road
7.33 am	Corbrachy Road
7.35 am	Derrycarne Road
7.40 am	Derrymacfall Road
7.45 am	Farlough Road
7.50 am	Cloncore Road
7.52 am	Dungannon Road
8.05 am	Clounagh Junior High School

Richhill (Direct)

YELLOW BOARD BUS (2 Buses in morning , 2 in Afternoon)

Large Bus

Allens Corner 7.50
Richill Square 7.55
White City 7.56
Stonebridge 8.00
Arrive Clounagh 8.10am

SMALL BUS - Richhill

Hamiltonsbawn Rd Junction 7.50
Ahorey 7.55 am
Markethill/Portadown Rd 08.00am
Derryhale 08.00am
Clounagh JHS 08.10am

ULSTERBUS SERVICES

Tandragee Road

Depart 08.00 am from Hampton's Corner (Tandragee Road)
Via main Tandragee Road, Thomas Street and Carleton Street.

Arrive Clounagh 08.10 am

PLEASE NOTE!

Children only require bus passes if they are travelling on an
Ulsterbus.

These will be distributed on the first day of term.

We would encourage parents to re-inforce the importance of pupils behaving responsibly when travelling to and from school!

APPLICATIONS FOR TRANSPORT ASSISTANCE SHOULD NOW BE COMPLETED ONLINE VIA THE EA WEBSITE AT

www.eani.org.uk/transportapp

ANY QUERIES SHOULD BE DIRECTED TO MR FRED WILKINSON OR MS MARY MCGUIRK - EA - Southern Region, 028 3741 5399

CLOUNAGH JUNIOR HIGH SCHOOL

MEDICAL INFORMATION

IMPORTANCE NOTICE TO PARENTS/GUARDIANS

It is the responsibility of the parent/guardian to inform the school of relevant medical information and to advise should an individual's medical history change as soon as possible.

Any child who uses an asthmatic inhaler **MUST** bring it with them to school **EVERY** day. It is recommended that a spare inhaler, in date and clearly labelled with pupil name be kept in school. An emergency inhaler will be available for use in school should it be required, however, a separate permission form must be completed to sanction its use. This form will be issued as required upon enrolment.

A medical information capture form will also be issued to all pupils. Please take care to complete it accurately! Parents of pupils who need to carry medication are required to complete an additional 'Self Medication' form and return this to their Form Teacher as soon as possible.

Please note staff are only able to administer basic First Aid should it be required. As always, parents should seek appropriate medical advice from the usual sources if a child is unwell.

Finally, it is important that school be informed of any change of contact details, including phone numbers and current address. If a child is sick we need a contactable phone number to speak to a parent or carer.

THE SCHOOL DAY

The School operates on a 12 period cycle

- Arrive in school no earlier than 8.10 am
- Move to form room at 8.20 am for Period 1 Registration
- Attend Assembly between 8.30 am - 8.45 am when appropriate. Whole school assembly takes place every Monday and Friday. Year 8 Assembly takes place every Tuesday.
- Periods 2 - 4 run between 8.50 am and 10.20 am
- Breaktime - 10.20 am - 10.35 am
- Periods 5 - 7 run between 10.35 am - 12.05 pm
- Period 8 - 1st Lunch - 12.05 pm - 12.40 pm
- Period 9 - 2nd Lunch - 12.40 pm - 1.15 pm
- Periods 10 - 12 run between 1.15 pm and 2.45 pm

An electronic tone will sound to indicate the end of each period. Pupils may be on early or late lunch according to timetable. Pupils may be in class for single, double or in some cases triple periods.

A range of after school activities take place on certain afternoons. Further information regarding such activities will be provided at a later date.

INDUCTION PROGRAMME

INDUCTION DAY - 1

Thursday 30 August is our first Induction Day for all new pupils starting Clounagh. The programme lasts for two hours from 10.00 am - 12.00 noon. Pupils are expected to be in full school uniform.

Staff will be on hand to 'meet and greet' parents and pupils in the main foyer. Everyone should make their way to the assembly hall where they will be addressed by the Principal, Mr R Hill. Parents are then invited to gather in the school cafeteria where they will receive further information and have the opportunity to meet Year Heads.

After a brief welcome, pupils will move with their Form Teacher to their registration room where the teacher will spend some time explaining the daily routine and outlining the year ahead before the class leave for a 'tour' of the school. A snack and drink will be provided.

At 12.00 pupils will be reunited with parents in the main foyer. Once again, staff will be available to deal with any questions, concerns or queries.

INDUCTION DAY 2

Friday 1st September is the second day of our Year 8 Induction Programme and will run once again from 8.20 am to 12.00 noon. Please note parents should make suitable arrangements to see that pupils travel to and from school. **SCHOOL BUSES WILL NOT OPERATE ON THIS DAY.**

INDUCTION DAY 3

Monday 3 September is the last day of our formal Induction Programme. Only Year 8 pupils will be in school - this time for a full day, ie, 8.20 am - 2.45 pm. Pupils will spend some time with form teachers before following their new timetable. School buses will operate as normal on this day. Details of which are given in this booklet.

ALL YEAR GROUPS WILL BE IN SCHOOL ON THURSDAY 4TH
SEPTEMBER. FULL TIMETABLES AND TRANSPORT WILL
OPERATE AS USUAL.

PLEASE BRING YOUR BIRTH CERTIFICATE TO SCHOOL WITH
YOU FOR CHECKING PURPOSES

SAFEGUARDING

A Child Protection (Safeguarding) Policy operates in the school which details our responsibilities and provides guidance to our staff (both teaching and non-teaching) on procedures to be followed where abuse or neglect of a young person is suspected. In such circumstances the school will contact the relevant agencies and offer support to those concerned. A copy of our Child Protection (Safeguarding) Policy is available from the main office on request.

The following staff have special responsibility within Clounagh for Child Protection.

Designated Teacher for Child Protection	Mr L Irwin
Deputy Designated Teacher	Mr M Montgomery
Deputy Designated Teacher	Mrs J Bled
Designated Board of Governor for Child Protection and Safeguarding	Mr J Todd

SAFEGUARDING CONTACT INFORMATION

CHILDLINE: 0800 1111

NSPCC: 0800 800 500

PSNI Public Protection Unit: 101

HEALTHY EATING

The School actively encourages both parents and pupils to support our young people to develop an increased awareness of the importance of making informed choices with regard to healthy eating. Our policy is consistent with advice issued by DENI, and the Health Promotion Agency for Northern Ireland.

KEY POINTS:

- To encourage healthy eating/drinking within school
- To draw attention to our existing ban on nuts and nut products
- To accommodate pupils who may have specific dietary requirements
- To reinforce our current ban on fizzy drinks and chewing gum

ATTENDANCE

We encourage all pupils to adopt a positive attitude towards attendance which is recorded throughout the day as pupils move from class to class. It is also important that pupils arrive in good time each morning and move in an orderly fashion throughout the building. We work closely with the Education Welfare Officer to monitor attendance patterns. An absence note explaining the reason for non-attendance should always accompany a pupil upon their return to school.

